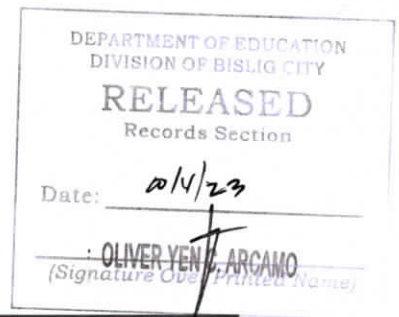




Republic of the Philippines
Department of Education
CARAGA REGION
SCHOOLS DIVISION OF BISLIG CITY



October 04, 2023

DIVISION MEMORANDUM
NO. 540, S. 2023

**PARTICIPANTS TO THE CAPACITY – BUILDING PROGRAM FOR GUIDANCE
COUNSELORS**

TO: Asst. Schools Division Superintendent
Chief CID & SGOD
Public Elementary & Secondary School Heads
All Others Concerned
This Division

1. In reference to the Regional Memorandum no. 901, s 2023, the National Educators Academy of the Philippines (NEAP) in partnership with the Unilab Foundation, will conduct a capacity – building training program for Registered Guidance Counselors (RGCs) to help them become effective gatekeepers in the school setting.
2. The capacity-building program will be participated by duly Registered Guidance Counselors (RGCs) assigned in schools who are occupying Guidance Counselor Plantilla items and duly Registered Guidance Counselors (RGCs) assigned to School Division Offices (SDOs) and Regional Offices (ROs) who are serving as focal persons.
3. The activity will be conducted on January 22-26, 2024, at NEAP NCR #20 Cepeda St., Conception Marikina City.
4. Participants to this endeavor are as follows:
 - a. PDO II Celeste Faith R. Almanon, RGC
 - b. MT II Anne Bella L. Pedrosa, RGC
5. For confirmation of attendance, all participants must register on or before October 04, 2023, through this link: **bit.ly/CapBuildRGCs**
6. The cost of board and lodging of the participants shall be charged against NEAP-PDD HRD Funds while travel and other incidental expenses shall be charged to their respective local funds, subject to the usual accounting, budgeting, and auditing procedures.
7. All participants are required to bring their own laptop, laptop charger, and extension cord as completion of the outputs will be accomplished in the venue. Please be reminded as well to bring maintenance medications as necessary.




Address: Herculiano Basañez Blvd., Villa Josefa Subdivision, Government Complex, Poblacion, Bislig City
Telephone No.: (086) 853-7403
E-mail Address: bislig.city@deped.gov.ph
Website: deped.bislig.org



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8. Immediate and widest dissemination of this memorandum is desired.


GEMMA A. DE PAZ 10/14/23
OIC-Schools Division Superintendent

Encl/s.: None

Reference/s: As stated

To be indicated in the Perpetual Index
under the following subjects:

PROFESSIONAL DEVELOPMENT

TRAINING

WORKSHOP



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