



Republic of the Philippines  
**Department of Education**  
 CARAGA REGION  
**SCHOOLS DIVISION OF BISLIG CITY**

DEPARTMENT OF EDUCATION  
 DIVISION OF BISLIG CITY  
**RELEASED**  
 Records Section  
 Date: 9/14/23  
**OLIVER YEN C. ARCAMO**  
 (Signature Over Printed Name)

September 14, 2023

DIVISION MEMORANDUM  
 No. 503, s. 2023

**SEVENTH DIVISION EXPANDED MANAGEMENT COMMITTEE (MANCOM)  
 MEETING**

To: Assistant Schools Division Superintendent  
 Curriculum Implementation Division  
 Schools Governance and Operations Division  
 Head of Public Elementary and Secondary Schools  
 All Others Concerned  
 This Division

1. Bislig 7 District shall host the Seventh Division Expanded Management Committee (ManCom) Meeting this September 15, 2023, Friday, from 8:00 a.m. to 5:00 p.m. at Highland Function Farm.
2. The following are the agenda of the meeting:

TOPIC	RESPONSIBLE ENTITY
1. Health Tips	<b>DR. JOVIE B. SAUSA</b> Medical Officer III
2. SGOD Updates	<b>DEMOSTHENES J. QUINAL</b> Chief ES, SGOD a. Monitoring Result during the Opening of Classes b. Enrolment data per school c. World Teachers Day Celebration d. School-Based Feeding Program e. Charter Day participation and presentation f. Other Updates
3. CID Updates	<b>MARVILYN C. FRANCIA, PHD</b> Chief ES, CID a. Class Program preparation and submission b. Upcoming assessment c. Other updates
4. Audit Observation Recommendation for school Compliance	<b>ADRIENNE B. PLANAS, CPA</b> Accountant III
5. PBB Guidelines	<b>CHRISTIANSSEN D. TRUJILLO</b> Administrative Officer V, Admin  <b>ADRIENNE B. PLANAS, CPA</b> Accountant III



**Address:** Herculiano Basañez Blvd., Villa Josefa Subdivision, Government Complex, Poblacion, Bislig City  
**Telephone No.:** (086) 853-7403  
**E-mail Address:** bislig.city@deped.gov.ph  
**Website:** deped.bislig.org