



Republic of the Philippines
 Department of Education
 CARAGA REGION
 SCHOOLS DIVISION OF BISLIG CITY

DEPARTMENT OF EDUCATION
 DIVISION OF BISLIG CITY

RELEASED

Records Section

Date: 7/20/23

OLIVER YENC ARCANO

(Signature-Over Printed Name)

July 25, 2023

DIVISION MEMORANDUM
 NO. 399, s. 2023

To: Asst. Schools Division Superintendent
 All Teaching & Non-Teaching Personnel
 All Others Concerned
 This Division

PROHIBITION ON THE ENTRY AND USE OF SINGLE-USE PLASTIC PRODUCTS IN ALL DEPED CARAGA OFFICES AND SCHOOLS, TRAININGS, SEMINARS, AND ACTIVITIES

1. In adherence to Regional Memorandum No. 0687, s. 2023, re: Prohibition on the Entry and Use of Single-use Plastic Products in all DepEd Caraga Offices and Schools, Training, Seminars, and Activities.
2. Relative to this, the SDO-Bislig City hereby adopts the following policies:
 - a. SDO and School procurement committees shall sign their specifications, in reference to the RM 0687, s. 2023, and integrate in their conditions of procurement the prohibition of entry and use of single-use plastic products, such as but not limited to the following:
 - i. cups less than 0.2 millimeter in thickness
 - ii. drinking straws
 - iii. coffee stirrers
 - iv. spoons and forks
 - v. "labo" or thin and translucent plastic bags
 - vi. thin-filmed sando bags lower than 15 microns
 - b. Plastic bottled water shall not be allowed inside SDO and school premises. Portable and safe drinking water in a dispenser shall be served during activities. **All personnel and participants to activities shall bring their own water tumblers.**
 - c. Packed meals shall be served in food-grade biodegradable containers/packaging and utensils. Plastic utensils/cutlery are strictly prohibited. **All personnel and participants to activities shall bring their own utensils/cutlery.**
 - d. Food containers/packaging of personnel food deliveries shall not be thrown in any waste/trash bin inside the offices/schools. **All personnel are directed to bring home their personal plastic waste.**
 - e. The Security/Building Guards are directed to inspect all bags, packages, and deliveries of catering services to ensure that the above-mentioned policies are strictly followed, and shall not allow entry into the office/school premises any form of single-use plastic products.
 - f. End-users and the Bids and Awards Committee shall make sure that specifications in food packaging and drinks are compliant with this memorandum.
3. For your information, guidance and compliance.

[Signature]
GEMMA A. DE PAZ
 OIC-Schools Division Superintendent

Encl/s.: None
 Reference/s: None
 To be indicated in the Perpetual Index
 under the following subjects:
 POLICY PROCUREMENT RULES AND REGULATIONS



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